Agenda

Jay Bieszke, Executive Director of Physical Plant
- Welcome

Matt Thies, Program Specialist Supervisor, SWAP
- SWAP Overview

Water Resource Committee
- Salt Reduction

Kris Ackerbauer, Director of Services, Physical Plant
- Recycling Update

Anjali Sridharan, AssetWorks Change Manager
- IWMS/AssetWorks Reports

Jim Bogan, Director of Facilities, Physical Plant
- Facilities Specialists Update

Christopher McMahan, Executive Director, Facility Planning & Delivery
- Capital Projects Update
Facility Managers Meeting

Matt Thies, SWAP (Surplus with a Purpose) Operations Supervisor
• Disposal Procedures and Surplus Exchange
Overview of University Surplus Disposal Policy

- State policy – PRO-416
  - Sales to public and donations to non-profits require:
    - Publicly-advertised event
    - Competitive process

- University policy – PPP18
  - Purchasing services has sole authority over disposal of reusable surplus property
SURPLUS REQUEST FORM

Surplus property received by UW-AF will be disposed of in accordance with the State Disposition Manual PDC-04. See Disposition Policy and Procedures and for additional information.

Before submitting a surplus Request Form for capital asset items, UW-Madison departments MUST:

1. Submit a Disposition Request Form to Property Control;
2. Receive a Disposition Approval email from Property Control;
3. Enter the Asset Tag # or asset ID # in the Surplus Request Form.

If all of your surplus material is non-capital, please proceed below:

This is a: *
0 Pick-up
0 Drop-off
0 Online Audience - Items at Locations (OLK)

Requestor Name *

Requestor Phone *

Department *

Requestor Email *

Building Name

Address *

MDS Account Number (EX. MD-02345) *

Location of Item(s) at the Address: *
The University can only return a portion of the net proceeds from the sale of these item(s) to your department if one of the following statements is true:

- The assets being sold were originally purchased with grant or gift funds, are being replaced, have recently been replaced, or the functionality has been replaced.

- [ ] True
- [ ] False

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>MAKE/MODEL</th>
<th>CONDITION</th>
<th>CAPITAL ASSET ID # (IF APPLICABLE)</th>
<th>CAPITAL ASSET TAG # (IF APPLICABLE)</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**File Upload**

Drop files here or Select Files

**Additional Comments**

I understand that:

- [ ] I must receive disposition approval from Property Control on all capital asset items prior to including them on a Surplus Request Form (SWP Departments ONLY).
- [ ] Material identified as NOT accepted by SWAP on the Material Acceptance Guidelines should not be listed on a Surplus Request Form, mixed with material to be picked up, or delivered to SWAP.
  
  Requests for SWAP’s free pickup service should be made for small-to-medium sized loads only.

Submit
Free Pick-Up Services

• Performed by MDS
• For small-to-medium sized loads only – no disassembly
• Cannot be scheduled – prior notice is challenging
• Drivers will evaluate and accept what is deemed to be salable
• Move closer to loading dock for faster service
Drop-Offs

• Submit Surplus Request Form PRIOR to delivery
• Staff available to receive Monday – Friday 8:00am to 4:00pm
• Restrictions:
  • Material acceptance guidelines still apply
  • Limit to resources and storage space available
IOL Auction – Items On Location

• Reserved for high-value, sensitive, or bulky property
• Department must provide:
  • Pictures, description, starting price, auction length, etc.
  • Assistance with customer questions, viewing, or pick-up
• Non-capital property may be offered internally before public auction
Purchasing from SWAP

• Three options:
  1. Sales floor – open to departments Mon - Fri 8:00am – 4:00pm
  2. SWAP Online Auction - bid under any account
  3. Surplus Exchange – NEW!

• Payment must be made with MD account
Surplus Exchange Program – NEW!

• Online “Craigslist”-type inventory of reusable non-capital surplus property
• Reserved exclusively for UW-Madison departments
• Online request form
• Dock delivery available for most items
• Flat Handling & Listing fee
FURNITURE

Sunset Chairs by Westin Nielsen
Item #52694
Fee: $50 for any quantity 1-32
Come in three different colors with same
Silver Powder Metal Frames
6 – Natural Maple Finish
10 – Cordovan Finish
14 – Light Cherry Finish
Dimensions: 18”W X 18”D X 34”H
Cosmetic Condition: Good; There are
scratches and scuffs
Functionality: Confirmed, Level

3-Door Wood Cabinet
Item #52707
Fee: $50
Six shelves and metal hinge locks
Dimensions: 72.25”L X 12.75”D X 88”H
This has to be attached to a wall – very tope
Microtome by Reichert Jung
Item #52349
Fee: $50
Model #2030
Does not include blade; good cosmetic condition; appears to be functional

Light Source by Stocker Yale
Item #52388
Fee: $50
Does not include any cables
Includes power cord
Model #21AC
Serial #30016919
Functionality: powers on, observed illumination; adjusted brightness

Autosampler Tray by Hewlett Packard
Item #52577
Fee: $50
Includes 3 screws
Model #G2614A
Serial #CN2020698
Cosmetic condition: very good; few scratches/scuffs, residual adhesive, trace dust, overall nice clean unit
Functionality: untested

CLICK HERE TO REQUEST AN ITEM

NEED ASSISTANCE?
SWAP@PUSVG.WISC.Edu
Flammables Safety Storage Cabinet by Secur-All Cabinets
Item # 52362
Fee: $50
Overall weight: 200#  
Model # A330 
Overall dimensions: 45.5” H x 46” W x 19.5” D  
Functionality: appears to function correctly

Port-A-Torch by Lincoln
Item # 52373
Fee: $50
Includes: Blue Beast gloves, regulators (qty. 2), storage assembly, eye wear, torch head by Harris (model / part # 71-3)

Jobox by Delta Consolidated
Item # 52574
Fee: $50
Weight: 260#  
Features caster wheels 
Model # 680990R4  
Overall dimensions: 46.5” H x 60.5” W x 31” D  
Functionality: appears to function correctly
To Request Toner:
1. Search for toner cartridge(s) needed
2. Go to Request An Item form
3. Enter toner model number OR part number
4. Enter Item #53000
5. Enter Fee: $10 per cartridge

**NEW WPDATATABLE**

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<tr>
<th>MAKE</th>
<th>MODEL NUMBER</th>
<th>PART NUMBER</th>
<th>COLOR</th>
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<td>C9723A</td>
<td>MAGENTA</td>
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<td>C903A</td>
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<td>C909A</td>
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<td>124A</td>
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<tr>
<td>HP</td>
<td>124A</td>
<td>Q6002A</td>
<td>YELLOW</td>
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</table>
Surplus Exchange Policies

- Non-capital University property only
- Restricted to UW-Madison employees
- Programmatic-use only – personal use is prohibited
- All items acquired AS-IS
- Handling & Listing fee is non-refundable
Any Questions? Comments?

Matthew Thies
SWAP Operations Supervisor
matthew.thies@wisc.edu
608-497-4436
Facility Managers Meeting

Water Resource Committee
- Salt Reduction
Water Resources Management Salt Reduction Effort

• Working with MMSD to identify opportunities of salt reduction on UW-Madison's campus
• One of the two main uses of salt on campus is water softener salt
• Hoping to create an inventory of all softeners on campus
Water Softener Information

* Please provide info for each softener within a building*

- Building name
- Softener age (years old as of 2019)
  - Example: if installed in 2017 then age=2
- Brand/make of softener
  - Example: Capital or Hellenbrand
- Model of softener
  - Example: Windsor Series
- Control type (Demand or Time clock?)
- Setting (Auto or Manual?)
Water Softener Information

• Is there a brine tank?

• What are the main uses of water in the building?
  • Example: regular plumbing, commercial laundry, cooling towers, labs, etc.

• What is the estimated monthly salt use (in lbs.)?
Please send information to wrmservice@aqua.wisc.edu
Facility Managers Meeting

Kris Ackerbauer

• Physical Plant Waste & Recycling Programs
Multi-Stream vs Single Stream

• Most Communities are using **Single** Stream Recycling
• **UW uses Multi Stream Recycling = Greener & Higher Revenue**
  • Paper
    • Office
    • Mixed
    • Books
  • G/P/A/T
    • Glass bottles
    • Plastic bottles
    • Aluminum Cans
    • Tin Cans
  • Compost
Multi-Stream (others)

- Eye ware - Towers
- Batteries (Alkaline acceptable to put in trash)
- Phones
- Books
- Metal
  - Copper
  - Brass
  - Stainless
  - Steel
- Asphalt Rubble
Multi-Stream (others)

- Concrete Rubble
- Carpet (Move-out)
- Pallets
- Wood (unpainted, unvarnished)
- Shoes – Nat. & Nick (soon)
- Clothing - H.C. White
- E-Waste
  - Batteries, CDs, Cellphones, Chargers…
  - Towers in many campus bldgs.
- Bulk Styrofoam –(High Vol. generating bldgs.)
Recycling System

• Recyclables are taken to a Materials Recovery Facility (MRF)
  • Sorted using a variety of conveyer belts, rotating disks, magnets and optical sorters

• Value varies based on composition, cleanliness, and market demand
  • Now Pay $70/ton
  • Waste is $48/ton

• Recyclables rejected if not in the correct condition
Office Paper

✓ Printer Paper
✓ Post-Its
✓ Envelopes
  ✓ But not w/ windows
✓ Index Cards

✗ No Glossy Paper
✗ No Neon Paper
✗ No Plastic Windows
✗ No Notebook Covers
✗ No Magazines
✗ No catalogs
✗ No Newspapers
Mixed Paper

✓ Cardboard
✓ Magazines
✓ Newspaper
✓ Neon Paper
✓ Paperboard
✓ Notebook Paper
✓ Construction Paper
✓ Coffee Sleeves

✗ No Tissues
✗ No Waxy paper
✗ No Coffee Cups
✗ No Paper Towels
✗ No Photos/Laminated Paper
✗ No Greasy Cardboard (ie. Pizza boxes)
✗ No Dairy/Juice Cartons
Cans, Glass, Plastic

✓ Aluminum Cans
✓ Glass Bottles
✓ Tin Cans (soup)
✓ Plastic Bottles & #1-7
✓ Gathered clean plastic bags (size of basketball)
  ✓ If Contaminated MRF tosses

✗ No Straws
✗ No Cellophane
✗ No Styrofoam
✗ No Plastic Utensils
✗ No Compostable Plastics
✗ No Chip Bags/Candy Wrappers
General Recycling Tips

• **Remove** food and liquids – Clean is best!

• If confused … **TRASH IT** to **NOT** contaminate the whole stream

• Separate Coffee cups
  • Remove sleeve from coffee cup (recycle sleeve in Mixed Paper)
  • Put cup and stirrer/straw in trash
Styrofoam Recycling

• Requirements
  • Must be “Naked”
    • No Stickers or tape
  • No Plastic bags, wraps
  • No Polyethylene foam (slippery)
    • The type you can bend but can’t break into little pieces
  • No Peanuts
Styrofoam Recycling

- 30 Facilities – Large Research

- Where does it go?
  - Haul to Waunakee
    - The Recycler extrudes into 90% of Picture frames for big box stores.
Bulk Styrofoam Pickup Locations

Animal Science
Babcock
Biochemistry
Biochemistry Addition
Bock Labs
Chamberlin
Chemistry
Capitol Court (Annex)
Computer Science
Dairy Forage
Engineering Cntr. Bldg.
Engineering Hall
Genetics
H.C. White
Horticulture
Hygiene
Mechanical Engineering
Med. Science
Microbial
Noland
Nutritional Sci.
Psychology
Russell Labs
S.M.I.
Vet. Diagnostic Lab
Waisman Center
W.E.I.
W.I.D.
W.I.M.R.
Composting

• From Where?
  • 39 Locations

• To Where?
  • Middleton Digester
  • $48/Ton

• Into What?
  • Great Compost - Purple Cow
  • Methane
    • Used to power their facility
    • Sell excess back to Grid
Composting

✓ Eggshells
✓ Coffee/Tea
✓ Fruit, vegetables
✓ Brown paper towels
✓ Shredded greasy cardboard
✓ Bread or rice products
✓ Dairy Products
✓ Meat Waste
✓ Napkins

✗ No Plastics
✗ No Plastic Bags
✗ Not Even “Compostable" Plastics
✗ No Pits (peach/avocado)
✗ No Metal/Glass
✗ No LARGE Bones
Composting

Ball Diamond (Parking Lot)
Biochem/Bock
Carson Gulley
Chadbourne Hall
Chemistry
Cooper Hall (Nursing)
DeJope
Education
Engineering Hall
Enzyme
Gordon Commons
Grainger Hall
Helen C. White
Holt Commons
HSLC
Ingraham Hall
Kohl Center
Lakeshore Dorms
Liz Waters
Lot 62 (Parking Lot)

Lowell Hall
Memorial Union
Microbial
Music Hall (by appt.)
MSC
Pyle Center
Science Hall
Squash House
Smith Hall
SoHE
Stadium
University Club
Union South
UW Hospital
UW Clinics
Vet Med.
Waisman Center
W.I.D.
30 North Mills St.
E-Towers

• 23 Campus Locations
  • Eyeglasses
  • Batteries
  • Phones/chargers
  • Media
    • CDs
    • Tapes
  • Printer Cartridges
E-Towers

- Army ROTC
- Bascom Hall
- Biochemistry
- Chemistry (Temp. gone)
- Cooper Hall (Nursing)
- Education
- Engineering Hall
- ERB (Batteries)
- Grainger
- Helen C. White (& Clothes)
- Holt Commons
- H.S.L.C.

Lock Shop (Batteries)
Memorial Union
Microbial
SERF (temp. gone)/Nick
Student Act. Cntr. (333 E.C.M.)
Teachers Ed.
Union South
Van Hise
Vet Med
21 N. Park St.
30 North Mills St.
Trash

- Styrofoam Cups, Take Out boxes
- Coffee Cups
- Cellophane
- Plastic utensils
- Thin plastics: Ziplocs, chip bags, snack wrappers
- Small bits of plastic (toys, pen caps, etc.)
  - Nothing smaller than a post-it note will make it through the MRF
- Super light things that will blow away
  - Straws
Questions?
Facility Managers Meeting

Anjali Sridharan, AssetWorks Change Manager
• Information available through AssetWorks
Information Available through AssetWorks

• Getting Access to AssetWorks

• AssetWorks Reports – Work Order and Financial information

• Knowledge Base for FP&M
Getting Access to AssetWorks

• Go to ReADY homepage from fpm.wisc.edu, click on Request Service
• Follow directions; You will get confirmation email
AssetWorks Reports

- Click on link from FP&M confirmation email

https://wiscsp.assetworksssso.io/fmax
<table>
<thead>
<tr>
<th>Report Listing</th>
<th>Description</th>
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<tbody>
<tr>
<td>1003 - Bldg WO Summary</td>
<td>Closed and open work orders by building</td>
</tr>
<tr>
<td>1007 - Cust Work Ord Detl</td>
<td>Work order’s current status and cost summary to date</td>
</tr>
<tr>
<td>1008 - Cust No Funding</td>
<td>Active customer numbers by Division</td>
</tr>
<tr>
<td>1012 - Cust Stmt by Div</td>
<td>AssetWorks charges by Division and Journal Number (Ref. used in WISDM)</td>
</tr>
<tr>
<td>1015 - Fac Mgr Contacts</td>
<td>Facility Manager list by Building</td>
</tr>
<tr>
<td>1016 - Cust St by Cust No</td>
<td>AssetWorks charges by Customer Number</td>
</tr>
<tr>
<td>1017 - Cust St by Div WO</td>
<td>AssetWorks charges by Division and Work Order Number</td>
</tr>
</tbody>
</table>
Still have Questions?

- AssetWorks Knowledge Base website: [https://kb.wisc.edu/fpm](https://kb.wisc.edu/fpm)
Facility Managers Meeting

Jim Bogan
• Facilities Specialists Update
FS Updated Responsibilities

Shaun Frey – primary affiliation, campus buildings formerly associated with UW Extension.
- Outlying locations for the College of Agricultural and Life Sciences.
- Kegonsa Research Campus.

Chris Groenier – primary affiliation School of Veterinary Medicine.
- Selected animal related facilities.

Matt Harman – primary affiliation College of Letters and Science selected facilities/departments.
- Transportation Services parking facilities.
FS Updated Responsibilities

Andrew Henter (starts November 11) - primary affiliation College of Letters and Science selected facilities/departments.
• Library buildings

Paul Jasenski – primary affiliation, main campus locations for the College of Agricultural and Life Sciences.

Eddie Keiler – primary affiliation School of Education; Law School
• College of Letters and Science selected facilities/departments.

Kelly Kreklow – primary affiliation College of Engineering
• FP&M Division buildings.
FS Updated Responsibilities

Zhaleh Noubari – primary affiliation, School of Medicine and Public Health.

Marc Scateni (starts October 28) – primary affiliation University Housing.
• College of Letters and Science selected facilities/departments.

Paul Trgovcich – primary affiliation, University Athletics.
• campus electrical grid facilities.
• Recreation & Wellbeing.
• Wisconsin Union.
Building Manager List – website

FP&M Home:

https://facilities.fpm.wisc.edu/

Footer for home page, Quick Links, “For Facility Managers”:

https://facilities.fpm.wisc.edu/facility-manager-tools/

On Facility Manager Tools page, lower right, Lists, Building Contacts:

https://facilities.fpm.wisc.edu/building-contacts/
Facility Managers Meeting

Christopher McMahan, Executive Director, Facility Planning & Delivery

• Capital Project Delivery – October 2019
Capital Construction Projects – October 2019

Projects in Construction
Projects in Design
Projects Recently Completed
Babcock Dairy Renovation & CDR Addition

<table>
<thead>
<tr>
<th>Project Size:</th>
<th>84,350 GSF / 56,720 ASF</th>
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<tbody>
<tr>
<td>Budget:</td>
<td>$46,920,000</td>
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<tr>
<td>Start Construction:</td>
<td>May 2018</td>
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<tr>
<td>Sub. Completion:</td>
<td>November 2020</td>
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Chemistry Addition & Renovation

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<th>Description</th>
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<td>Project Size:</td>
<td>245,840 GSF / 135,000 ASF</td>
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<tr>
<td>Budget:</td>
<td>$133,100,000</td>
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<tr>
<td>Start Construction:</td>
<td>September 2018</td>
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<tr>
<td>Sub. Completion:</td>
<td>March 2022</td>
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<td>Description</td>
<td>Details</td>
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<tr>
<td>------------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>Project Size</td>
<td>190,200 GSF / 180,690 ASF (600 spaces - net+120)</td>
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<tr>
<td>Budget</td>
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<td>Start Construction</td>
<td>September 2019</td>
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<tr>
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Lowell Renovations Floors 2-4

<table>
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<tr>
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<td>$4,055,000</td>
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<tr>
<td>Start Construction</td>
<td>August 2019</td>
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<td>Sub. Completion</td>
<td>May 2020</td>
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Meat Science & Animal Biologics – Phase I

Project Size: 67,540 GSF / 37,308 ASF
Budget: $50,077,000
Start Construction: December 2016
Sub. Completion: November 2019
MSC Kinesiology Renovation

| Project Size: | 59,685 GSF / 36,179 ASF |
| Budget:       | $12,000,000             |
| Start Construction: | November 2019 |
| Sub. Completion | August 2020            |
### South Campus Utility Improvements

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<th>Project Size:</th>
<th>N. Charter Street to N. Park Street along W. Dayton Street</th>
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<td>Budget:</td>
<td>$22,760,000</td>
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<td>April 2019</td>
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<tr>
<td>Sub. Completion:</td>
<td>April 2020</td>
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</tbody>
</table>
SERF Facility Replacement (The Nick)

Project Size: 248,300 GSF / 170,800 ASF
Budget: $96,541,000
Start Construction: October 2017
Sub. Completion: January 2020
WIMR West Wedge Addition

Project Size: 36,868 GSF / 20,981 ASF
Budget: $21,169,400
Construction Start: March 2018
Sub. Completion: September 2019
IN DESIGN
Camp Randall and Field House Renovation

Budget: $77,646,000
Start Construction: November 2021
Sub. Completion: October 2023
Gymnasium / Natatorium Replacement

<table>
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<td>Budget:</td>
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<td>Start Construction:</td>
<td>February 2021</td>
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<td>Sub Completion:</td>
<td>December 2022</td>
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</tbody>
</table>
Kohl Center Addition

- **Budget:** $42,772,000
- **Start Construction:** March 2021
- **Sub. Completion:** July 2023
Sellery Hall Renovation & Addition

Project Size: 330,931 GSF / 219,196 (+250 replacement beds)
Budget: $78,811,000
Start Construction: July 2020
Sub. Completion: August 2023
Veterinary Medicine Addition & Renovation

Budget: $107,500,000
Start Construction: June 2021
Sub. Complete: April 2023